



VERMONT SOUTH BOWLING CLUB
(A Member of Vermont South Club Inc. ABN 60-896-828-957)

Minutes of Committee Meeting Mon 13 Dec 2021

Venue	Bowls Section clubroom	Meeting opened at 3:10 pm
Present	<i>Di Agius (Chair), Keith Horlock (Sec) John Ispanovic, (V Chair) Chris Holland, Ray Evans (Treas) Pam Barnhill and Mike Petty</i>	Visitor <i>Ken George, President VSC</i>
AGENDA <i>Di extended a warm welcome to Ken George and the committee</i>		
1) Apologies <i>Pam Janssen</i>		
2) Confirm minutes: <i>Moved: John Ispanovic Seconded: Pam Barnhill: circulated minutes of meeting held 29 Nov 2021 taken as presented and adopted as a true record of proceedings – Carried</i>		
3) Business arising from previous meeting		ACTION
a)	<i>East Green – Tree roots – Still a couple of residual problems - depressed area and slight ripples</i>	<i>KCL have fixed the problem and it is rolling well. West green drainage problem now being followed up</i>
b)	<i>Honour Board Update –</i>	<i>John Ispanovic will progress ASAP and include tennis updates as well</i>
c)	<i>Membership cooperative effort of a team of people to achieve a common goal</i>	<i>Di has met with Pam Janssen, Gail Pearson and Laurice Webb clarifying their individual roles and detailing how they will work together. Duties chart developed.</i>
d)	<i>Uniform</i>	<i>Enews article published - completed</i>
e)	<i>Google calendar</i>	<i>Ongoing</i>
f)	<i>Scoreboards</i>	<i>Still waiting for advice from VSC re sponsorship option – Ken George advised that an updated proposal can be presented to VSC</i>
g)	<i>Women only social bowls</i>	<i>Mal to identify convenor, Gail Pearson will assist</i>
h)	<i>Deakin Awards</i>	<i>Chris to circulate her nomination for input from committee members and finalisation</i>
i)	<i>Club Polices on Notice boards</i>	<i>In progress, John has arranged new badge heads</i>
j)	<i>Pennant Success</i>	<i>Coaches/selectors forum to be held 20/12</i>
k)	<i>Membership categories and entitlements</i>	<i>VSC to write to all reciprocal members re entitlement to gate key and use of the green – John Temple and Mike Petty to represent the Bowls Section regarding membership category review. Damien and Libby to represent Tennis, Damien to organise first meeting</i>
l)	<i>E-news hard copy circulation</i>	<i>Keith is following up those without email access and all committee members agreed that the eagle logo and nickname should not be used.</i>
m)	<i>Covid Safe – compliance update</i>	<i>Damien Whaley and Ken George are the Covid contacts Ken will be contacting council about our obligations regarding the Covid Marshall/Liaison person and the Covid action plan.</i>
n)	<i>Anne Staley – assisting Sec - progress</i>	<i>Keith is working through arrangements for Anne to assist the Secretary</i>
o)	<i>Umpire Coordinator</i>	<i>Will be managed by the Bowls Committee with liaison to Bowls Vic being undertaken by Graeme Durrant</i>

<p>4) Chairperson / VSC Report</p>	<p><i>Building renovations were discussed – may take from June to June and although we will still have use of both greens, we will share the Tennis clubroom during this time. Next meeting with Council is this week. Meantime, very little can be done to alter existing plans. The process has gone too far. This is a shame but we will enjoy whatever comes!</i></p> <p><i>Email re Corporate events – all enquiries to be passed to the Bowls Sect for them to manage</i></p> <p><i>Try bowls budget for \$1000 approved.</i></p> <p><i>Membership categories and fees to be reviewed –Mike Petty and John Temple will be our representatives, Damien Whaley and Libby Fergusson will represent the Tennis section.</i></p> <p><i>Security and keys are all to be reviewed.</i></p> <p><i>PO Box is being cleared by the Treasurer</i></p> <p><i>Letter to be sent re coaching matter..</i></p> <p><i>Letter to be sent re Facebook matter</i></p> <p><i>Ken is meeting with each of the Sections.</i></p> <p><i>Pro rata rates will be put on the back of membership application forms</i></p>
<p>5) ERBR Delegates Report – (Keith / Pam)</p>	<p><i>Nil</i></p>
<p>6) Reports (Highlights and/or issues noted/addressed)</p>	
	<p>Finance (Ray E)</p>
	<p><i>Ray circulated reports detailing cash transactions so far. Phil will supply him with non-cash transactions as they work through the details. Ray now does the banking. He is working closely with Phil Staley. Reporting for bowls section still to be developed further. We have a complex bar register with process issues resulting in some reporting problems.</i></p>
	<p>Social</p>
	<p><i>82 attended the Christmas party – enjoyable and profitable night, approx. \$1000</i></p>
	<p>Housekeeping - (Meg Ware)</p>
	<p><i>Joy and Gail Pearson will resume working in the kitchen 3/1 and 5/1 and then every Monday at 4pm with Megan topping up on Wednesdays.</i></p>
	<p>Pennant - (Selection chairs)</p>
	<p><i>6th team had to forfeit last Saturday due to an unvaccinated player at Croydon. Saturday's 1st team had their first win – well done!</i></p> <p><i>Saturday selectors want to trial no tick system for Teams from 4 to 6 – agreed a trial of 2 games can be undertaken</i></p>
	<p>Tournament- (Mal Walker)</p>
	<ul style="list-style-type: none"> <i>• Jack Attack now scheduled for 6/2 to 16/3/22</i> <i>• Mulgrave Challenge is 6/1/22.</i> <i>• BPL cup – 9 teams played here - \$270 from Bowls Aust</i> <i>• Gala day will be Nov 22 this year (not in March)</i> <i>• Pro shot tournament planned for 7/5/22 (possibly sponsored by KCL)</i> <i>• Men's and Ladies hopefully Sunday 19/12/21</i>

	Social Bowls (Mike, Ray & Chris) - Ray will leave this group now that he has taken on the Treasurer role	<p>Running sheet of current announcements is being placed in folders each Monday. Copies to Pennant convenors for Tuesday and Saturday also.</p> <p>We need to be using the microphone in a Covid safe way and not having it changing hands all the time</p> <p>Convenors are filling out revenue sheets as requested by Ray E.</p> <p>Okka Pies are back as sponsors with 2 pies per week</p> <p>Winter Flyer might have to be paid for to get it up and running – will be progressed</p>
	Corporate, Try and Schools (Mike, Di and Pam)	<ul style="list-style-type: none"> • 16/12 – Coles – 50 people • 17/12 - Highvale Secondary College – 100 people • 21/12 Sporting group – Kerrie – 20 people • Di Tew has resigned from the Corporate Co-ordinator role – the Committee thanks Di for her contribution • Di Agius and Pam Barnhill will take on this responsibility in the interim • Discussion was held regarding costs and it was agreed to use the template table and \$20 per head • Promotional brochure still to be developed
	Facilities (Ken George, John I and Trevor Holland)	Small gardening bee held but need to do a bigger effort. Discussion about combined garden working bee with Tennis section and the hiring of a mulching machine (John to ascertain cost)
	Membership (Pam/Keith)	2 new members – Ann and Frank Preece
	Secretary Report (Keith Horlock) <ul style="list-style-type: none"> • CCO • Bowls Vic • ERBR • Bowls Link Admin • Incident Reports - Nil • Wellbeing - Nil 	<p>Table of membership roles approved</p> <p>Table of Secretary/CCO role approved</p>
7)	General Business -	ACTION
a)	Roll Up Hub	We have nominated to become a Roll-up hub. Mal is the initial contact person. John Ispanovic and Di Agius also nominated to be involved. Mal to identify a few other people who could become involved.
b)	Names of committee along with family tree to be posted on clubroom notice board	Keith to organise
c)	Succession planning	Keith is unable to continue as Secretary after our AGM – need to find a replacement

7)	General Business Cont	ACTION
d)	<i>Bunnings</i>	<i>A fantastic effort of organisation from Pam Barnhill and John Ispanovic who did a 12 hour shift on Sunday at our Bunnings BBQ. Thanks also to the helpers who assisted with 2 – 3 hour shifts at a time. Approx \$1230 was raised.</i>
8)	Items to be Referred to VSC – as noted in “ACTION” Column	<ul style="list-style-type: none"> • <i>Sign on side of building needs names and numbers updated.</i> • <i>Scoreboard proposal</i>
<p>9) <i>In closing the meeting, Chair Di thanked everyone and advised:</i></p> <p>Next VSCB Meeting Monday 10th Jan 2022</p> <p>Approved by <i>Di Agius (Chairperson)</i>.....</p>		<p>Meeting Closed – 5.30 pm</p> <p>Date:</p>