



Venue	Bowls Section clubroom	Meeting opened at 7:05 pm
Present	<i>Di Agius (Chair), Keith Horlock (Secretary) Chris Holland, John Ispanovic, Pam Barnhill, Mike Petty & Ray Evans</i>	Visitor <i>Geoff Parry</i>
Try Bowls	<p><i>Di welcomed Geoff Parry and invited him to discuss the preparedness for our next TRY Bowls activity with the committee prior to commencement of formal part of the meeting</i></p> <ul style="list-style-type: none"> • <i>Club Website updating to be undertaken by John Ispanovic</i> • <i>Flyer to have QR code which will take you to Facebook (Pam Janssen involved)</i> • <i>Planning timeline developed and will be updated at each meeting</i> • <i>Membership fees and new member package to be reviewed in conjunction with VSC/Club success sub-committee</i> • <i>Big focus on existing members inviting people they know to TRY bowls</i> • <i>Recognition of Pam Janssen's role in membership/marketing</i> • <i>Flyer being developed (ready for Bunnings BBQ) and also the opportunity to take names and numbers of possible interested people in coming to TRY bowls – Budget allocation to be discussed by Di at VSC</i> • <i>2 Banners to be purchased and displayed for TRY bowls and Barefoot Bowls (Di to talk to VSC)</i> • <i>Letter to sporting clubs in catchment area</i> • <i>Community radio</i> • <i>Club sponsors have a TRY bowls night</i> • <i>Discussion with recent new members who have moved on to bowls from their cricket career</i> • <i>Article to be prepared for Whitehorse News</i> • <i>Stalls to be arranged for Vermont South, Knox and Forest Hill Shopping Centres</i> 	<p>The Committee congratulated Geoff on the extensive planning that has been undertaken so far in developing our TRY bowls strategy for this year</p> <p>An Invitation for members to join this committee to be placed in Enews this week by Di</p>
AGENDA	<i>Di welcomed the committee</i>	ACTION
1) Apologies	<i>Pam Janssen and Mal Walker</i>	
2) Confirm minutes:	<i>Moved: Chris Holland Seconded: John Ispanovic: circulated minutes of meeting held 1 Nov 2021 be taken as presented and adopted as a true record of proceedings – Carried</i>	
3) Business arising from previous meeting		
a)	<i>East Green – Tree roots – Still a couple of residual problems – depressed area and slight ripples</i>	KCL will be back soon to address the problems
b)	<i>Honour Board Update –</i>	John Ispanovic will progress asap
c)	<i>Membership cooperative effort of a team of people to achieve a common goal</i>	Di to meet Dec 1st with Pam Janssen, Gail Pearson & Laurice Webb to clarify / record the process involved with new members
d)	<i>Uniform</i>	Enews article written by Keith was approved and will be published this week
e)	<i>Google calendar</i>	Mike is still adding people and continues to progress. Also looking at the option of read only access to members
f)	<i>Scoreboards</i>	Still waiting for advice from VSC re sponsorship option

g)	Women only social bowls	<i>Enews article looking for a convenor – Gail Pearson will assist</i>
h)	Deakin Awards	<i>1 nomination has already been sent in and a 2nd is in progress</i>
i)	Club Polices on Notice boards	<i>Anne Staley has offered assistance to the Secretary role – Keith to guide Anne in developing policy library and placing appropriate policies on noticeboards New set of heading badges are required – need one for Thurs Pennant. John Ispanovic to action</i>
j)	Pennant Success	<i>Sub – committee paper submitted to the committee. Changed the focus of Pennant success to CLUB SUCCESS– need to advertise for a new coach as soon as possible – NO to paid players but need to look at incentive package for new members; grow membership especially in the 30-50 year olds age brackets; review of member categories and fees charged to encourage people to join. Currently researching what is happening at other clubs and will provide a further report in the near future.</i>
k)	Membership categories and entitlements	<i>VSC to write to all reciprocal members re entitlement to gate key and use of the green</i>
l)	Pennant catering	<i>Pam Barnhill will take on the responsibility of organising the rosters for both Sat and Tues</i>
m)	E-news hard copy circulation	<i>Mike places eNews on noticeboards in clubroom and greenhouse weekly. Keith is following up ones without email access</i>
n)	Covid Safe	<i>Damien Whaley is the new Covid Marshall for VSC. After a handover is completed further arrangements might be put in place after discussion at VSC level. Clarification will be sought at next VSC meeting regarding unvaccinated players and latest developments by some clubs.</i>
4) Chairperson / VSC Report		<i>30+ items on the agenda for the first meeting of new VSC CoM Ray Evans will formally take up the position as the Treasurer of the Bowls section and will work very closely with Phil Staley. Letter received regarding matters at the AGM – to be actioned at VSC level. Membership categories and fees to be reviewed – 2 nominations from the Bowls section are required. Mike Petty and John Temple will be our representatives Security and keys are all to be reviewed. Meeting with Council about renovations. Review of financials, credit cards etc Sponsorship update Lock to be placed on the E Green lighting box and arrangements for access to be organised by John Ispanovic</i>

5) ERBR Delegates Report – (Keith / Pam)	<i>Championship Closing dates published – M Triples entered</i>
6) Reports (<i>Highlights and/or issues noted/addressed</i>)	ACTION
Finance (<i>Ray E</i>)	<i>Ray is our Treasurer and will take a leading role with all things relating to Bowls, working closely with Phil Staley. Reporting for bowls section still to be developed He is developing a set of reports and will get feedback from everyone. Work in progress. Ray acknowledge and expressed his thanks to Mal Walker, Trevor Holland and John Molloy fr their efforts in fixing up the Aero bowls boxes and chasing-up some of the missing sets</i>
Social	<i>Faulty Towers event was a huge success Christmas Party on 3/12 – 82 booked to attend</i>
Housekeeping - (<i>Meg Ware</i>)	<i>Needs to be reviewed – Chris to action.</i>
Pennant - (<i>Selection chairs</i>)	<i>Pennant is underway including our team in the Thursday competition. Mixed results so far.</i>
Tournament- (<i>Mal Walker</i>)	<i>Mulgrave Challenge is 6/1/22.</i>
Social Bowls (<i>Mike, Ray & Chris</i>) - <i>Ray will leave this group now that he has taken on the Treasurer role</i>	<i>Chris and Mike to work on the Brochure for Winter Social and encourage routine use of running sheets for every social and pennant event. That is: anyone who has messages they want to communicate to members to get the information onto the running sheets for either the Social or Pennant convenors. We need to be using the microphone in a Covid safe way and not having it changing hands all the time</i>
Corporate, Try and Schools (<i>Mike, Di and Pam</i>)	<i>10/12 – Special School function 17/12 - Highvale Secondary College</i>
Facilities (<i>Ken George, John I and Lorraine B</i>)	<i>4 x first aid kits have been checked and restocked, Defib has also been checked, all by Joy Smith Umpire cupboards and boxes for mats/jacks have been cleaned. Refreshing main umpire cupboard and mat boxes with green paint will be done shortly Noticeboards need to have important notices kept up to date John Ispanovic has explored a tool which is round like a tennis racquet for use when there is excess water on the green- Aus cost \$300 , American cost – can get 2 @ \$90 each</i>
Membership (<i>Keith</i>) <ul style="list-style-type: none"> • 2 x un financial members have now paid their fees (T170) • 1 x new member from Jack Attack promotional – (T171) • 4 x new male members – pending (T175) • 1 x new male member transferring – pending (T176) • 2 x new women members - pending (T178) 	

6)	Reports (Continued)	ACTION
	Act Secretary Report (Keith Horlock) <ul style="list-style-type: none"> • Bowls Vic / ERBR • Bowls Link Admin: G Durrant - Data Entry: J Ispanovic, K George, J Cull, G Jackson, R Carver, J Strybosch • Incident Reports - Nil • Wellbeing - No further updates 	Table of admin arrangements approved
7) General Business		
a)	First Aid Kits – understudy for Joy	John Ispanovic nominated to take this responsibility
b)	Snacks after training and Pennant	Snacks will continue to be organised for after Thursday training and Dim Sims for after Saturday pennant
c)	Enews articles	A more co-ordinated response is required from the committee – articles to be circulated for everyone’s knowledge prior to sending to John Temple
d)	Anne Staley – Assistant for the Secretary	Anne has volunteered to assist the committee – Keith will work with Anne regarding appropriate tasks.
e)	Umpire Co-ordinator	Jim Baker has stepped down from this role – Committee will assume responsibility. However, Jim would like to continue-on with umpire duties and arm bowling coach, as needed
f)	Lorraine Bennett	Lorraine will not continue with the Garden committee – the Bowls Committee want to thank Lorraine for her contribution over the years to the garden maintenance
g)	Bowls AGM	Discussion about whether it is legal to hold it in April rather than financial year – Di will raise at VSC
h)	Bowls Assets (RE)	Ray to organise purchase of white / yellow jacks and more mats.
Items to be Referred to VSC <ul style="list-style-type: none"> <li style="width: 50%;">• TRY bowls banners <li style="width: 50%;">• VSC member on TRY bowls sub- committee? <li style="width: 50%;">• Scoreboards <li style="width: 50%;">• Covid – unvaccinated players <li style="width: 50%;">• Membership review – John Temple & Mike Petty <li style="width: 50%;">• Sponsorship day/night TRY bowls <li style="width: 50%;">• Bowls AGM <li style="width: 50%;">• Membership Application update with fees 		
8) Meeting Close 10:06 - In closing the meeting, Di thanked everyone and advised: Next Meeting Mon 13th Dec 21 <p style="text-align: center;"> Approved by Di Agius - VSBCc Chairperson..... Date: </p>		