



<b>Venue</b>	Bowls Section clubroom	Meeting opened at 9:10 am
<b>Present</b>	<i>Di Agius (Chair), Keith Horlock (Secretary) Chris Holland, John Ispanovic, Pam Barnhill (phone), Mal Walker</i>	<b>Visitor</b>
<b>AGENDA</b>	<i>Di welcomed the committee</i>	
<b>1) Apologies</b>	<i>Pam Janssen, Ray Evans, Mike Petty</i>	<b>ACTION</b>
<b>2) Confirm minutes:</b>	<i>Moved: John Ispanovic Seconded: Chris Holland: circulated minutes of meeting held 13 Dec 2021 be taken as presented and adopted as a true record of proceedings – Carried</i>	
<b>3) Business arising from previous meeting</b>	<b>ACTION</b>	
a)	<i>Honour Board Update –</i>	<i>John Ispanovic is exploring options with David Perry due to current provider not being able to do the gold lettering</i>
b)	<i>Membership/new mentors/promotional</i>	<i>A new meeting to be called by Di just to review the new processes and make sure it's working</i>
c)	<i>Google calendar</i>	<i>Ongoing</i>
d)	<i>Scoreboards</i>	<i>Di to follow up at VSC meeting 17/1</i>
e)	<i>Women only social bowls</i>	<i>Jan Daphne and Pat Gow have agreed to be convenors with assistance from Gail Pearson and Pat Andrews – THANK YOU</i>
f)	<i>Deakin Awards</i>	<i>Finalised and submitted</i>
g)	<i>Pennant Success/Club success</i>	<p><i>Outcomes from Coaches/Chair of Selection panels and Bowls committee included...</i></p> <ul style="list-style-type: none"> <li>• <i>Mon training – continue as is</i></li> <li>• <i>Thurs training – need to be talking tactics; home teams on the same green should meet as a collective group before the start of the game; coaches to organise a monthly talk commencing 13/1 for players</i></li> <li>• <i>Advertise for new coach asap (duty statement to be developed)</i></li> <li>• <i>Look for opportunities to invite guest speakers to the club</i></li> <li>• <i>No to paid players</i></li> <li>• <i>Need to look at sponsors for vouchers to assist players purchasing bowls equipment</i></li> <li>• <i>Organise a new member gathering twice per year to meet committee, selectors and coaches</i></li> <li>• <i>Develop more tournament opportunities</i></li> <li>• <i>Tick system to change to an assessment by skip and third before the break and after at the end of the game – system to be explained to player at session on 13/1.</i></li> <li>• <i>Consider first aid course for coaches</i></li> <li>• <i>These meetings are very worthwhile and to be held every 3 months</i></li> </ul>

h)	<b>Membership categories and entitlements</b>	VSC to write to all reciprocal members re entitlement to gate key and use of the green Membership category review meeting to be held in Feb
i)	<b>Covid Safe – compliance update</b>	Advice from Council has now been received advising – 1 person per 2sqm, masks inside unless eating and drinking – advice has been sent to all convenors and selectors. As a club we must do everything possible to mitigate the risk of a Covid infection occurring within our bowls section – therefore we will encourage players and visitors to remain outside the clubrooms as much as possible. Coffee and tea can be served outside, breaks can be taken outside or if the rooms are to be used one team at a time must be rotated in and out. No handshaking, no touching other players bowls, sanitiser readily available and visitors vaccs status is checked as we are a double vaccinated club. Multiple people can no longer use the microphone so all messages to be passed to the convenor or you speak without the microphone.
j)	<b>Anne Staley – assisting Sec - progress</b>	Keith and Anne are meeting on 17/1
k)	<b>Facebook handover</b>	Letter has been sent to Lachie White by VSC president, Ken George. It is over 2 weeks now and still no response. To be discussed at VSC meeting 17/1
l)	<b>Succession planning (Di, Keith, Ray, Pam J and Mal all in first year)</b>	Di to call a meeting of the committee and sub-committees to hold a thank you dinner and to determine a succession planning strategy
m)	<b>2022 AGM</b>	Date set for 11/4/22
n)	<b>Roll up</b>	Mal and a number of others met with Frankie Hocking re the roll up program for school children. Frankie will do contact and marketing with local schools. Timeframe will be from 25/2 to 25/3. One hour session every Fri from 4.30 to 5.30. Committee approved moving forward.
o)	<b>Club championship update</b>	Mal advised that the Men’s and Women’s singles and O80s finals will be held on 23/1/22. After discussion it was agreed that nominations will be called for Pairs, Mixed Pairs, Triples and Fours to ascertain numbers before scheduling the competitions.
p)	<b>Combined Tennis/Bowls Garden Bee</b>	Discussion initiated at VSC but some things need to be clarified before we can proceed. Di to contact Damien.
4)	<b>Chairperson / VSC Report</b>	Di forgot her notes and has since emailed minutes to committee VSC have decided to write initially to CJ Snary to ask for the coaching manual he has been paid for or reimburse the money paid. To be discussed at 17/1 meeting. Try bowls budget of \$1000 approved
5)	<b>ERBR Delegates Report – (Keith / Pam B)</b>	ERBR have had initial contact to hold R1 of Pairs championship on Sunday 16/1 – Keith to follow up
6)	<b>Reports (Highlights and/or issues noted/addressed)</b>	
	<b>Finance (Ray E)</b>	Ray circulated reports. Di to ring Ray and give him feedback from the committee that he is doing an excellent job
	<b>Social</b>	Nothing to report

	<b>Housekeeping - (Meg Ware)</b>	<i>Joy and Gail Pearson have started – THANK YOU</i>
	<b>Pennant - (Selection chairs)</b>	<i>No reports – Mike Petty is now an accredited measure</i>
	<b>Tournament- (Mal Walker)</b>	<i>Mal will be talking to Ken George about sponsorship opportunities for a Tournament in May</i>
	<b>Social Bowls</b>	<ul style="list-style-type: none"> <li>• <i>Report provided.</i></li> <li>• <i>Meeting to be called of all convenors by Di with the Committee</i></li> <li>• <i>Jackpots need to be reviewed</i></li> </ul>
	<b>Corporate, Try and Schools (Mike, Di and Pam)</b>	<i>Promotional brochure still to be developed</i> <i>Try Bowls – Geoff Parry to be invited to next meeting to update</i> <i>John and Di to finalise banners</i>
	<b>Facilities (Ken George, John I and Trevor Holland)</b>	<i>Electrical fault in shed and a few minor issues with some of the equipment)</i> <i>Gardening work scheduled for the end of the month</i>
	<b>Membership(Keith)</b>	<i>Adult bowls members from BowlsLink - 181</i>
	<b>Secretary Report (Keith Horlock)</b> <ul style="list-style-type: none"> <li>• <b>Bowls Vic</b></li> <li>• <b>ERBR</b></li> <li>• <b>Bowls Link Admin:</b> Graeme Durrant - Data Entry:: J Ispanovic, K George, :J Cull, G Jackson, R Carver, J Strybosch, Di Agius</li> <li>• <b>Incident Reports</b> - Nil</li> <li>• <b>Wellbeing</b> - Nil</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Bowls Vic – Umpires seminar to be held at Narre Warren Bowls Club on 6/2/22</i></li> <li>• <i>ERBR – championship events are well underway</i></li> <li>• <i>Follow up another BowlsLink Administrator</i></li> </ul>
<b>7)</b>	<b>General Business</b>	<b>ACTION</b>
<b>a)</b>	<i>Volunteer recognition – Celebration Week May 16 – 22 “together is better”</i>	<i>Di wants everyone to consider nominations for recognition and forward them to her. We will look to have a formal ceremony in that week. Di will also talk to VSC on 17/1</i>
<b>b)</b>	<i>Music box</i>	<i>Is it broken or not – a number of experts will let us know?</i>
<b>c)</b>	<i>Security cameras</i>	<i>Concerns have been raised about the ability to not only see who is in the clubrooms but also that conversations can be listened to (especially after a discussion amongst members has been disclosed). Di has spoken to Ken George and he advises that only he and the vice president have access now and although there is the ability to listen neither he or Damien have tried to as it is not appropriate</i>
<b>d)</b>	<i>Barefoot Bowls</i>	<i>Ken George will be talking to current barefoot bowls players to advise our intention to move the night to Friday. The aim is for it to start from Feb.</i>

8) **Items to be Referred to VSC – as noted in “ACTION” Column**

- **Scoreboards**
- **Facebook/Coach letters**
- **Volunteer Week**
- **Cameras**
- **Sponsorship for social and tournaments**
- **Writing to reciprocal members**

9) *In closing the meeting, Chair Di thanked everyone*

**Next VSCB Meeting Monday 7/2/22**

**Meeting Closed – 11.30am**

**Approved by *Di Agius (Chairperson)* .....**

**Date: .....**