



VERMONT SOUTH BOWLING CLUB
(A Member of Vermont South Club Inc. ABN 60-896-828-957)

Minutes of Committee Meeting Mon 7 Feb 2022

Venue	Bowls Section clubroom	Meeting opened at 7.40pm
Present	<i>Di Agius (Chair), Keith Horlock (Secretary) Chris Holland, John Ispanovic, Pam Barnhill, Mal Walker, Pam Janssen, Ray Evans, Mike Petty</i>	Visitor: Matt Hay
AGENDA <i>Di welcomed everyone</i>		
1) Apologies	<i>Nil</i>	ACTION
2) Confirm minutes:	<i>Moved: Chris Holland Seconded: Mike Petty: circulated minutes of meeting held 10 Jan 2022 be taken as presented and adopted as a true record of proceedings – Carried</i>	
3) Business arising from previous meeting		ACTION
a)	<i>Honour Board Update –</i>	<i>John Ispanovic has been in contact with David from Legacy Signs and all updates (bowls and tennis) will be completed after the singles championships on 20/2</i>
b)	<i>Membership/new mentors/promotional</i>	<i>Keith to be included in the c.c. list circulated by Pam Janssen for each new member</i>
c)	<i>Scoreboards</i>	<i>John to update quotes with more detail and to be submitted to VSC at 21/2 meeting</i>
d)	<i>Pennant Success/Club success</i>	<i>Four forums have now been organised to thank the volunteers who are currently supporting the committee; a new members forum and a review of the social bowls program.</i> <i>The three-monthly selectors/coaches forums will be ongoing.</i> <i>Further actions will be determined after the completion of the forums.</i>
e)	<i>Membership categories and entitlements</i>	<i>VSC to write to all reciprocal members re entitlement to gate key and use of the green Membership category review meeting to be held in Feb, hopefully prior to Feb VSC meeting</i>
f)	<i>Covid Safe – compliance update</i>	<i>Update to be discussed at next VSC meeting and any actions to be advised</i>
g)	<i>Anne Staley – assisting Sec - progress</i>	<i>Anne is currently working on Job Descriptions</i>
h)	<i>Facebook handover</i>	<i>Pam Janssen has now been given access to the administrator responsibility jointly with Lachie White, for our Facebook page</i>
i)	<i>Succession planning/Thank You and Review forums</i>	<i>4 Forums scheduled with the first held on 7/2 to thank our sub-committees and support people for this year. Due to Covid restrictions we have had to split groups because of the numbers allowed in the club rooms</i>
j)	<i>2022 AGM</i>	<i>Date set for 11/4/22; planning timetable has been distributed to the committee by Keith. Everyone to review our current rules and ascertain if any need to be reviewed.</i>

3 Cont	Business arising from previous meeting	ACTION
k)	Schools “Roll up”	<i>Mal is liaising with Frankie Hocking (Bowls Vic) who has everything underway in contacting schools to recruit for the roll up program. Timeframe will be from 25/2 to 25/3. One hour session every Fri from 4.30 to 5.30. Hopefully we get the numbers.</i>
l)	Combined Tennis/Bowls Garden Bee	<i>Has not worked out because David cannot cut large trees. Tennis section is seeking a contractor to do the work they need to be done.</i>
m)	Volunteer week planning	<i>Di is discussing at VSC level</i>
n)	Bowls seminar (6/2) feedback	<i>Mike and John attended – advised it was worthwhile and Mike will circulate documents that were handed out at the forum</i>
4)	Chairperson / VSC Report	<p><i>Di had not received the minutes up to this meeting but advised..</i></p> <p><i>Di raised national volunteer week in May and the opportunity to recognise those significantly contributing across the VSC</i></p> <p><i>CJ Snary has supplied a version of a coaching manual</i></p> <p><i>VSC minute’s structure agreed</i></p> <p><i>Bowls Section to resubmit request for new scoreboards</i></p> <p><i>Detailed finance report provided with a number of items up for discussion</i></p> <p><i>Sponsorship to be reviewed during the month of Feb and proactive action to be determined</i></p> <p><i>Alex Blundell presented recommendations for increase in bar prices – after discussion they were approved by the committee</i></p> <p><i>Shed to be cleared to allow room for Tennis section equipment – Di to talk to John</i></p>
5)	ERBR Delegates Report – (Keith / Pam B)	<i>John Strybosch provided a report to the committee about the ERBR men’s open singles that were held at VS on 6/2 – he thanked Chris and Trevor Holland, Mike Petty, Mal Walker, Jim Cull and Wyn McNamara – committee acknowledged the tabling of the report</i>
6)	Reports (Highlights and/or issues noted/addressed)	
	Finance (Ray E)	<i>Ray circulated reports. Discussion was held about some items. Larger cash taking in the previous week. Di will continue to circulate reports she receives from VSC to the committee. DI to follow up insurance policy at VSC meeting</i>
	Social	<i>Faye Blundell provided report to the committee – duly noted that no functions have been arranged in the short term and renovations will impact. Looking at tour of Parliament house with a game of bowls and a cracker jack movie night</i>
	Housekeeping - (Meg Ware)	<i>Nothing to report</i>
	Pennant - (Selection chairs)	<i>Report tabled from John Strybosch, the committee noted John’s comment that the majority of members are staying positive even though achieving mixed results in our Pennant games</i>

	Reports Cont	ACTION
	Tournament- (Mal Walker)	<p><i>The Committee has determined that the club's singles championships have to be finalised and the date of 20/2 is now set for final results. Mal to send letter to finalists.</i></p> <p><i>Further Club championship events will be scheduled in a set timetable and will be completed in that timeframe. No deferments will be allowed, so if a member cannot play they will have to forfeit the match. Sponsorship options for a Tournament in May are still being explored.</i></p>
	Social Bowls	<p><i>Review of social bowls program will be held on 21/3 – the flyer with details of our programs will be finalised after the review is completed. Mike has received feedback to be incorporated into the reviewed flyer.</i></p>
	Corporate, Try and Schools (Mike, Di and Pam)	<p><i>Try Bowls preparation is progressing well.</i></p> <p><i>A few corporate enquiries but mostly wanting to book on Pennant days...Di will start a register</i></p> <p><i>Banners are finalised, Try Bowls will be placed on the Vermont Footy Club fence and Barefoot Bowls on the Tennis Fence on Livingstone Rd</i></p>
	Facilities (Ken George, John I and Trevor Holland)	<p><i>Grooming machine has been taken away for repairs, not sure of cost.</i></p> <p><i>Di to follow up at VSC meeting – reimbursement of greens costs</i></p> <p><i>Gardener to be contracted for tall lopping on 27/2 at next garden working bee</i></p>
	Membership(Keith/ Graeme Durrant)	<p><i>Adult bowls members from BowlsLink – 182 – Colin Lawson has re-joined (65 female and 117 male)</i></p>
	<p>Secretary Report (Keith Horlock)</p> <ul style="list-style-type: none"> • Bowls Vic • ERBR • Bowls Link Admin: G Durrant - Data Entry:: J Ispanovic, K George, :J Cull, G Jackson, R Carver, J Strybosch, Di Agius • Incident Reports • Wellbeing - 	<ul style="list-style-type: none"> • Bowls Vic – Umpires seminar was held at Narre Warren Bowls Club on 6/2/22. Attended by Mike Petty, John Ispanovic, Jim and Gwen Baker. Mike to pass on handouts to Keith to be included, where appropriate, in Umpires Resource folder • ERBR – Mixed pairs – Mary F and John S lost by 1 shot in round 3 (last 8) • Routine BowlsLink entering and finalising results • Nil • Tony Wilson is back driving his car after many months
	7) General Business	ACTION
	a) Managing Umpires/Measurers database	<p><i>The BC now coordinates the umpiring section of our club – Keith is finishing off the accredited umpires/measurers/markers database together with an umpires resource folder</i></p>
	b) Happy Hour update	<p><i>The first “happy hour” went well – over 30 people attended. The time will change for the happy hour, it will be 5 to 6pm with the members draw being held at 5.45pm</i></p>
	c) Proposed Tournament – Sat 7/5/22	<p><i>Sponsorship required for it to run (Pam B and Chris H away) – Mal following up</i></p>

7)	General Business Cont	ACTION
d)	<i>Our visitor - Matt Hay</i>	<i>Matt was a welcomed guest at our meeting, he stayed after the thank you dinner...he alerted the committee to some things that need to be followed up – rakes not working on the top green, umbrella pins. He also had some feedback about the new assessment system for players and he was advised to have a discussion with John Strybosch.</i>
e)	<i>Lapel microphones</i>	<i>John I to follow up cost</i>
8) Items to be Referred to VSC – as noted in “ACTION” Column		<ul style="list-style-type: none"> • <i>Scoreboards</i> • <i>Insurance Policy</i> • <i>Volunteer Week</i> • <i>Sponsorship group</i> • <i>Sponsorship for social and tournaments</i> • <i>Writing to reciprocal members</i> • <i>Reimbursement of green fixing costs</i> • <i>Cost of potato chips</i> • <i>Master Key List</i> • <i>Promotional Offer for Try Bowls</i>
9) <i>In closing the meeting, Chair Di thanked everyone</i> Next VSCBc Meeting <i>Tuesday 8/3/22</i> Approved by <i>Di Agius (Chairperson)</i>		
		Meeting Closed – <i>10pm</i> Date: