



**VERMONT SOUTH BOWLING CLUB**  
(A Member of Vermont South Club Inc. ABN 60-896-828-957)

Minutes of Committee Meeting Mon 4 April 2022

<b>Venue</b>	<b>Bowls Section clubroom</b>	<b>Meeting opened at 7.35pm</b>
<b>Present</b>	<i>Di Agius (Chair), Keith Horlock (Secretary), John Ispanovic, Mal Walker, Mike Petty</i>	<b>Visitor: Nil</b>
<b>AGENDA</b>	<i>Di welcomed everyone and everyone took some quiet time to reflect on the passing of Tony Wilson and Naomi Whaley (Damien's wife)</i>	
<b>1) Apologies</b>	<i>Ray Evans, Pam Janssen, Pam Barnhill, Chris Holland</i>	<b>ACTION</b>
<b>2) Confirm minutes:</b>	<i>Moved: Mike Petty Seconded: John Ispanovic: circulated minutes of meeting held 8 March 2022 be taken as presented and adopted as a true record of proceedings – Carried</i>	
<b>3) Business arising from previous meeting</b>	<b>ACTION</b>	
<b>a)</b>	<i>Honour Board Update –</i>	<i>Quote receive from David from Legacy signs for \$1000 (\$700 for tennis and \$300 for bowls). Quote to be forwarded for VSC for decision to proceed.</i>
<b>b)</b>	<i>Membership/new mentors/promotional</i>	<i>Mentor Program will be reviewed by Ian Heatley and then the Bowls Committee will determine the strategy to progress</i>
<b>c)</b>	<i>Scoreboards/Hensalite</i>	<i>VSC has provided approval for the renewal of the West Green scoreboards. John met with Troy from Hensalite and they had a long discussion about support for the club. They have agreed to renew the scoreboards for the amount approved at VSC. We have also entered into sponsorship arrangements with Hensalite and they will provide a 5% discount on all Hensalite products. 4 sets of club bowls will be purchased, also approved by VSC. John to progress. Mike to advise sponsorship sub-committee.</i>
<b>d)</b>	<i>Club success</i>	<i>3 thank you dinners have been held for our volunteers and a “welcome” forum for our new members. The committee also took the opportunity to workshop and review the current sections of the bowls club, including Pennant and Social bowls. Action plans were created out of the workshop which will be collated into the one document and become the Action Plan for the Bowls section, to be released with these minutes. This document will be reviewed and updated each year. Tues and Sundays will become barefoot bowls opportunities for members and non-members.</i>
<b>e)</b>	<i>Membership categories and entitlements</i>	<i>Ken is progressing the membership review. VSC will be calling a meeting to finalise.</i>
<b>f)</b>	<i>2022 AGM</i>	<i>Annual report finalised for release prior to AGM on 11/4. Financial report will be from the VSC where all monies are approved and accounted for. Ray will not be on the new committee and the Bowls section will not have a treasurer role due to the fact that we don't have a budget or delegation to approve anything over \$250. Committee positions have been filled. There is still a vacancy on the Midweek selection panel. Tournament responsibilities will be handled at committee level. Reports to be included in Enews this week.</i>
<b>g)</b>	<i>Managing umpires/measurers database and coordinating training and accreditations</i>	<i>Jim Baker will continue as the Umpire Co-ordinator..</i>

h)	<b>Sponsorship</b>	<i>The Sponsorship Sub-committee has had its first meeting. Spiro Agius is the Chair and members include Mike Petty, Jack Purcell, Trevor Holland and Ken George (ex-officio). Mike will provide feedback from the Bowls Committee regarding 4 Tournaments per year; social bowls and scoreboard opportunities. Their first task is to talk to all sponsors on the list provided to them by Ken and ascertain the current arrangements with them.</i>
i)	<b>Defib and CPR training</b>	<i>Pam Barnhill following up with Joy Smith</i>
j)	<b>Presentation Day/night on 1/5</b>	<i>Mal will run a bowls competition from 2 to 5pm; dinner will follow and presentation of awards will commence at 6pm. Mal and Mike to MC the night. Di to provide running sheet for the night. Mal and Di to meet to finalise awards.</i>
k)	<b>Lapel Mics</b>	<i>John Ispanovic following up quote</i>
l)	<b>Yearly planner</b>	<i>Ray Evans will take on a project role for the committee to create a yearly planner handbook for the Bowls Section</i>
m)	<b>Bowls Vic heat rule</b>	<i>Keith to follow up</i>
<b>4) Chairperson / VSC Report</b>		<p><i>Minutes still to be finalised.</i></p> <p><i>Discussions about fit out for extensions.</i></p> <p><i>Sponsorship sub-committee commenced.</i></p> <p><i>New security measures to be introduced.</i></p> <p><i>Di raised the opportunity to recognise volunteers across the VSC in national volunteer week in May.</i></p> <p><i>Financial report for the Bowls Section AGM will be the same as the VSC report.</i></p> <p><i>Heating system for the Tennis Club approved.</i></p>
<b>5) ERBR Delegates Report – (Keith / Pam B)</b>		<i>No report</i>
<b>6) Reports (Highlights and/or issues noted/addressed)</b>		
	<b>Finance (Ray E)</b>	<i>Ray circulated his report prior to the meeting. Ray will not continue on the committee. There will not be a role of Treasurer on the Bowls committee because we do not have our own budget. All financial matters have been historically and currently approved and accounted for at VSC level. The VSC financial report will be provided to members at the Bowls AGM.</i>
	<b>Social</b>	<p><i>No report</i></p> <p><i>Cracker Jack movie night on Fri 8<sup>th</sup> April</i></p> <p><i>Whitehorse performing arts; Fever 27<sup>th</sup> August – 30 tickets \$55</i></p> <p><i>Christmas party – Sunday 4<sup>th</sup> December</i></p>
	<b>Housekeeping - (Meg Ware)</b>	<i>Nothing to report</i>

	<b>Pennant - (Selection chairs)</b>	<b>Refer annual reports</b>
	<b>Tournament- (Mal Walker)</b>	<b>Refer annual report. Gala Day will run on 18/11 but will be held in the Tennis Clubrooms if the extension has started</b>
	<b>Social Bowls</b>	<b>Refer annual report. Social Brochure to be progressed to finalisation now that the Social Bowls program review has been completed.</b>
	<b>Corporate, Try and Schools (Mike, Di and Pam)</b>	<b>Corporate brochure to be progressed and finalised.. Corporate functions on 20/3 and 1/4 were successful Barefoot Bowls to be detailed and placed on the Tennis Fence on Livingstone Rd</b>
	<b>Facilities/Greens (Ken George, John I and Trevor Holland)</b>	<b>Money has been received for the machinery that was sold; \$4000 of it will be used to purchase a boom sprayer which better suits our needs. Excess chairs will be moved to the space created in the shed and covered for protection.. The March effort was very short of helpers due to holiday. Covid contacts and bowls championships. Friday April 29th will be the last effort before the winter break. Hopefully, more members will lend a hand.</b>
	<b>Membership (Keith)</b>	<b>Adult bowls members from BowlsLink – 187 (67 female and 120 male)</b>
	<b>Secretary Report (Keith Horlock)</b> <ul style="list-style-type: none"> <li>• <b>Bowls Vic</b></li> <li>• <b>ERBR</b></li> <li>• <b>Bowls Link Admin: Graeme Durrant - Data Entry:: J Ispanovic, K George, J Cull, G Jackson, R Carver, J Strybosch, Di Agius</b></li> <li>• <b>Incident Reports - Nil</b></li> <li>• <b>Wellbeing -</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Bowls Vic – Special General meeting on 26/4 – delegates attending and delegates for the new year – Keith to follow up</b></li> <li>• <b>ERBR – Mary Farley and Angela Bonutto won the finals of the ladies Pairs and will now move to the State championships.</b></li> </ul> <p><b>John Strybosch lost in his quarter final match and Di Agius lost in her semi-final match</b></p> <p><b>Routine BowlsLink entering and finalising results</b></p> <p><b>The committee was sad to hear the news of the passing of our member and friend, Tony Wilson. Funeral details still to be provided.</b></p>
<b>7)</b>	<b>General Business</b>	<b>ACTION</b>
a)	<b>Vermont Cricket Club</b>	<b>Di met our new members who are also members of the Vermont Cricket Club. It was agreed we would work in partnership to encourage more participation from their families in our club. Outcomes of the meeting including a Jack Attack format for Sunday afternoon social with a sausage sizzle afterwards; a family day towards the month of Oct and the sharing of details of events occurring at the club..</b>

b)	Coaches meeting	<p><i>An action item from the coaches/selectors/umpires' workshop was to have a further meeting of the coaches to determine what we will be doing over the winter season in preparation for our next Pennant season. Outcomes included ideally being able to select a person for the head coach position but if this cannot be achieved then having guest coaches over the winter season; utilising our nominated social bowls days to assist our new members to learn different aspects of the game and help them understand what happens in Pennant competition, by teaming them up with an experienced bowler; developmental forums every Saturday from 9.30 to 11.30; using an audit system to demonstrate progress and improvement and the Pennant performance assessment process being completed by the skip only, supported by a session on a skip's role and responsibilities.</i></p> <p><i>Mal suggested that the audit sheet be placed on a card similar to Pennant assessment cards.</i></p>
c)	Gala Day	<p><i>Letter received from Gala Day Sub-committee regarding concerns in using the tennis rooms</i></p> <p><i>After careful consideration the committee determined that Gala Day will proceed. The committee is very conscious of the losses incurred over the past 2 years and feel that we need to run what events we can even though the extensions might be underway.</i></p> <p><i>Di to arrange a meeting with the sub-committee.</i></p>
d)	Selection process of the "controlling body"	<p><i>John Ispanovic raised the need for Selection panels to give careful consideration as to whom they nominate as the controlling body on Pennant days. Discussion to occur with all Selection Panels re duty statement.</i></p>
e)	Chinese/English language bowls program	<p><i>John Ispanovic wants to explore the opportunity to hold an English language course at the club to support our current Chinese bowlers from Barefoot bowls and to encourage further involvement from their community. Committee agreed</i></p>
f)	"Getagameofbowls" App	<p><i>Oska has alerted the committee to this free app where you can publish your social bowls program. Mike Petty to work with Pam Janssen to publish our program.</i></p>
g)	Bowls cloth	<p><i>Maggie has organised a new sample bowls cloth. Committee were very impressed with the design and agreed we should proceed with an order.</i></p>
h)	Text message	<p><i>Mal raised his concerns about a text message he had received from a member and has raised with Ken George as President of VSC. Di is to talk to Ken.</i></p>
i)	Retiring Committee members- Ray Evans and Pam Janssen	<p><i>Di and the committee members acknowledged and thanked Ray and Pam for their support and assiduous contribution in their respective job responsibilities /assignments, during their time on committee. Ray and Pam have agreed to continue in support rolls, off committee.</i></p>
j)	<p><i>Deakin Awards* – to the Greens Team and eNews editor John Temple</i></p> <p><i>* ".....Celebrating volunteers who give their time, skills and energy to community organisations, helping to make their local area a better place to live. The awards provide an opportunity to nominate an individual or community group that deserve recognition and our thanks for their significant contributions.....".</i></p>	<p><i>Di and the committee acknowledged our successful nominations for the Deakin Awards and enthusiastically acclaimed the well deserved recognition of recipients:</i></p> <ul style="list-style-type: none"> <li><i>• eNews Editor: John Temple and</i></li> <li><i>• The Greens team: John Ispanovic, Noel Bennett, Ron Vogele, Denis Quintal, Barry Hockham, Tony Bennett, Alan Rolfe and John Bennett</i></li> </ul>

8) **Items to be Referred to VSC – as noted in “ACTION” Column**

- **Reimbursement of green fixing costs**
- **Gala day proceeding**
- **Quote for honour board updating**

9) *In closing the meeting, Chair Di thanked everyone*

**Next VSCB Meeting Monday 2<sup>nd</sup> May 2022**

**Meeting Closed – 10.45pm**

**Approved by *Di Agius (Chairperson)*.....**

**Date: .....**