



VERMONT SOUTH BOWLING CLUB
(A Member of Vermont South Club Inc. ABN 60-896-828-957)

Minutes of Committee Meeting - Monday, 1st July 2024

Venue	Bowls Section Clubroom	Meeting Opened at 7.07 pm
Present	Di Agius (Chair), Anne Staley, Jann Laurence, John, Strybosch, Mike Petty, Pam Barnhill, Peter Morgan, Rhona Bastiani, Sharon Hedrick Succession Recruits - Rick Nelson, Sue Morgan, Tony McArdle	Visitors:
MINUTES:	Di welcomed everyone.	
1)	Apologies: Dean Stubley, Leanne Bourke	ACTION
2)	Confirm Minutes: Moved: Mike Petty Seconded: Rhona Bastiani Circulated minutes of meeting held on 3 rd June 2024, be taken as presented and adopted as a true record of proceedings. – Carried	
3)	Business arising from Previous Meeting and Current Matters	
a)	Pennant - John	<ul style="list-style-type: none"> (i) Opening of the season to be held on Saturday, 7th September, with dignitaries to be invited. An indoor session to be held outlining our goals and strategies followed by a short game of bowls. This is to be followed by afternoon tea and a presentation of premiership medals to the top team. On 14th September another short game of bowls to be followed by an indoor session determining players and position profiles and any other discussions as deemed by members. On 21st September a full practice game will be held. (ii) Tuesday pennant may have 4 sides plus a team of 6 players. (iii) Martin Haines has joined the Tuesday selection panel. (iv) Pam, Jann and Anne have completed new Duty Rink Tasks, which is to be reviewed by Di before being issued to other committee members for input. (v) Only authorised personnel to be allowed into the storeroom of the kitchen. Rick to purchase 'Authorised' sign from Bunnings (\$12.50) to be placed on storeroom door. (vi) John will be developing positional profiling prior to the start of the pennant season.
b)	Social Bowls - Jann/Rhona	<ul style="list-style-type: none"> (i) James from VSC is researching neon signage as a possible option to go on the street. (ii) If Ken is at the club on a Thursday he will place the latest edition of eNews on the notice board. Mike will do this when Barefoot Bowls recommences.

c)	Tournament – John/Mike	<ul style="list-style-type: none"> (i) Balmoral Cup was very successful and enjoyable. Balmoral will sponsor the event again next year. Credit to John for organising the tournament which was even more successful than last year - well done! (ii) Mike to speak to Graeme D re KCL tournament next year to make sure it doesn't clash with any events being held by Eastern Ranges or Mitcham.
d)	Club Championships - Graeme/Mal/David	<ul style="list-style-type: none"> (i) Mal, David and Graeme have provided Di with a schedule of dates for the club championship with the Men's and Ladies singles to commence on 29th September and the final to be played on 20th October. Looking at the pairs competition commencing the first weekend in November with a fixed time frame and the other events being held after Christmas and completed in a four week time frame. It was discussed that the start date for the singles may be too early.
e)	Corporate – Di/Pam/Mike	<ul style="list-style-type: none"> (i) Corporate flyer for bowls hasn't progressed. (Mike to present a draft, which hopefully will be available for the next meeting.) (ii) Livingston Primary School function went extremely well with 40 children attending. Thanks to Elaine K for her help on the day. The school was not charged for this but will be charged for their event booked in November. (iii) Teachers from Highvale Primary have temporarily booked 19th December for approximately 100 people for Barefoot Bowls and dinner. To be confirmed when principal returns from leave. (iv) We had a request from Matthew Ottobre from Bowls Victoria to hold a 1st birthday party at the clubrooms. On checking the venue he found it was too big and not suitable but he booked the tennis clubroom instead (\$250.00 plus the bar).
f)	Facilities/Greens	<ul style="list-style-type: none"> (i) A rep from KCL came out to inspect the west green and has advised there has been damage done to the base of the green. The green will need to be rolled back 2 meters all around and debris removed. A quote for \$7,095 has been received. Di adamant the council or contractor are to pay to have the green fixed. No further action taken re the east green at this stage. (ii) Now that Alex has finished up volunteers are needed to run the bar. Graeme Jackson has volunteered to fill the fridges but we need more people to commit. Di to talk to Ken re organising a system for bar training to be done on 'the square'. Protocols to be written up and adhered to. A roster system to be put in place for RSA who are to complete bar training. Convenors are to make sure there is an RSA available on their playing day. Training is required to build confidence using the software. (iii) Silver chairs removed from concourse and are not to be removed from the decking. Committee to look at appropriate furniture for the concourse before next meeting. (iv) Requests for paper towel dispensers and wastepaper bins for the toilets is being progressed.
g)	Membership - Di	<ul style="list-style-type: none"> (i) We now have 200 members. (ii) New Member's Night to be held on Wednesday, 10th July at 7.30 pm. At this stage 9 people have responded and will be attending. Di to follow up again with those who haven't responded. Supper will be provided. (iii) The club has been invited to join an Inclusive Clubs Project run by the council. The program is built on the foundation principles of diversity, equity and inclusion and how to undertake this via self-

		assessment, education and strategy development. Currently membership at the club is 62% male and 38% female.
h)	Catering - Pam	<ul style="list-style-type: none"> (i) A couple of tables have gone missing. James advised they were up at the tennis club and will be returned along with the chairs. (ii) Nothing else to report.
i)	Social Club	<ul style="list-style-type: none"> (i) Footy night on 21st June went well - a good night had by all who attended. \$52 profit was made on food and approximately \$100 profit on bar sales. (ii) International Food Day to be held on Sunday, 21st July. Details to be finalised. (iii) Justin O'Meara and Libby Fergusson from the tennis club are to run a Trivia Nigh late in August. (iv) Christmas Party entertainer has been booked. (v) Leanne has offered to be another admin for Facebook while Pam Janssen is away. We need to make sure photos of our social events are taken and published on facebook and in eNews.
j)	Finance/VSC	<ul style="list-style-type: none"> (i) Jann delivered her Cash Report. (ii) 5 weeks' banking all balanced. (iii) \$260.00 from Bar money was used for Chris Holland to purchase plants for the garden. (iv) Discrepancy with the money in the Wrong Bias envelope. This money to be banked on a weekly basis from now on.
k)	Housekeeping	<ul style="list-style-type: none"> (i) Nothing to report.
l)	Wellbeing	<ul style="list-style-type: none"> (i) Geoff Parry is recovering in Box Hill Hospital after having a fall. (ii) We were sorry to hear of the passing of Barry Hockham's brother who was also a sponsor of the club. (iii) Wyn McNamara is still trying to overcome the effects of her recent surgery.
m)	Chairperson's Report	<ul style="list-style-type: none"> (i) Looking at lighting for the west green (possibly from the clubhouse roof). Di to follow up with electrician. (ii) Coaching Strategy - Budget approved by VSC at \$7,000 and go ahead with Coach Force. (iii) 1,000 cards with the club logo and \$10 stamp have been received. Di to meet with Phil and Jann to discuss how best to use the cards. (iv) The Annual General Meeting of VSC will be held on Wednesday, 25th September. (v) James and Libby are working on updating the club's website which is to be more user friendly. (vi) Uniforms - Sue brought along the samples from Holland Park. It was decided to stay with the original supplier (Sports Centre SA) as copyright issues could cause legal action against the club and the supplier. Sue will place an order in mid July which should take 6 weeks. Sue has been working with Maggie D who has been helping her with the ordering procedure and other matters relating to uniforms. A small amount of stock is to be kept on hand. No further action to be taken with the new shirts. The samples to be kept at the club should a situation arise where for some reason someone does not have a shirt to play pennant.

		<p>(vii) Still in discussion with Carol Protopapas from Heathmont re new lady bowler competition to be held at the club in August/September. Information calling for expressions of interest will be in this week's eNews.</p> <p>(viii) Notice to go near the front door to check everything is off (lights, air conditioning etc.) before leaving the building.</p>
n)	ERBR Delegates Report	<p>(i) Nothing to report.</p> <p>(ii) Graeme Durrant looking at getting task cards for member's BowlsLink details.</p>
o)	Correspondence In/Out	Nil
GENERAL BUSINESS		ACTION
a)	Goals and Strategies Summary	<p>(i) Di is still waiting for a response from Bowls Victoria re Coach Force after sending a number of emails.</p> <p>(ii) Our coaches have indicated a mixed response to being involved in the coaching strategies going forward.</p> <p>(iii) Ron Short, Rick Carver, Warren Strybosch and Marlene Storer are prospective new coaches.</p> <p>(iv) Di has completed the online component of the coach's course and David Fisher is another person we could approach.</p> <p>(v) Gary Lasky (a Victorian Sportsman Award winner) has been approached to hold coaching sessions for back end players. 3 x 2 hour sessions. Follow up if we do not get positive response from Bowls Victoria.</p> <p>(vi) David Bernard is an Arms Coach who has been booked for 25th August. Cost is \$220 for a 2½ hour session for all arm bowlers. Follow up session to be held five weeks later for \$110.</p> <p>(vii) Staying with "Moving Forward Together" for next season</p> <p>(viii) Changes were made to the Goals and Strategies document which Di will revamp and send out to the committee for final approval before making available to all members.</p>
b)	Action Plan	<p>(i) Was finalised with some minor changes to be made.</p> <p>(ii) Profile Positions of Skip, Third, Second and Lead to be included.</p> <p>(iii) Commit to time frames.</p> <p>(iv) Review every quarter with all items to be actioned by the end of the year.</p>
c)	Smoking Area	<p>(i) Notice to go near the front door advising the club is a smoke free environment.</p> <p>(ii) Designated smoking area to be determined. Rick and Peter to organise signage.</p>
c)	Mega Bowl Competition	<p>(i) Mega bowl competition to be held on a Sunday (date to be advised). One bowl only to be bowled. Closest to the jack proceeds to next round. Peter and Mike to organise. BBQ to be held afterwards.</p>

5) In closing the meeting, Chair Di thanked everyone.

Next VSBC Meeting will be Monday, 5th August 2024 at 7.00 pm

Meeting Closed – 9.49 pm

Approved by Di Agius (Chairperson) _____ Date: _____