

Minutes of Committee Meeting - Monday, 7th April 2025

Venue	Bowls Section Clubroom	Meeting Opened at 7.06 pm
Present	Di Agius (Chair), Anne Staley, Jann Laurence, John Strybosch, Mike Petty, Pam Barnhill, Peter Morgan, Rhona Bastiani Succession Recruits – Dean Stubley, Sue Morgan, Tony McArdle	Visitors:
MINUTES:	Di welcomed everyone and noted it was the last formal committee meeting before the AGM and also Peter's birthday.	
1)	Apologies: Rick Nelson, Sharon Hedrick	ACTION
2)	Confirm Minutes: Moved: Pam Barnhill Seconded: Mike Petty Circulated minutes of meeting held on 3 rd March 2025, be taken as presented and adopted as a true record of proceedings. – Carried	
3)	Business arising from Previous Meeting and Current Matters	
a)	Pennant - John	<ul style="list-style-type: none"> (i) Approximately 30 Availability for Pennant forms are still outstanding with 80 having been received. So far the survey has not provided much in the way of change. There have been a few nominations for roles within the club. Forms are due back to John by 13th April (ii) Tuesday night grand final – VS Side 1 defeated VS Side 2. (iii) Pennant teams on Saturday next season will compete in Div. 2, 3,5,6 and 7. Tuesday teams will be in Div 2, 3 (two teams) and Div 6.
b)	Social Bowls - Jann/Rhona	<ul style="list-style-type: none"> (i) Not proceeding with the neon signage because of the exorbitant cost. Di to go back to VSC to establish what their plan is re club advertising – is spending money on the website an option? (ii) On the first Friday night of Barefoot Bowls there were 3 bowlers and 6 members attend. Need a designated RSA for the bar. Need feedback on whether serving food is an option. It was suggested we hold darts and cards at the same time but it was decided we should concentrate on bowls at this stage. John is prepared to man the bar from 4.00 pm on a Friday to encourage people to come and have a drink (if going ahead approach the local schools to let them know).

c)	Tournament – John/Mike	<ul style="list-style-type: none"> (i) Ladies Day was a huge success. (ii) Super 4's tournament has now received 30 entries (120 players). Mike will manage the day, Graeme the entries, cards and draw. Mike and Ken to do the scores and results. Spiro needs 2 helpers for serving at the BBQ. Need 2 umpires for the day. Conditions of Play need to stipulate what is to happen if a team does not turn up. Raffle sellers and food helpers required on the day. Mike to action. (iii) Pam, Di, Mike and John to meet at 5.00 pm on Friday. (iv) Balmoral Cup has 20 teams competing now due to a lot of players being away during the course of the tournament and the amount of volunteers required.
d)	Club Championships - Graeme/Mal/David	<ul style="list-style-type: none"> (i) Trophies are at the engravers. Mike to be provided with the club championship winners for certificates to be printed.
e)	Corporate – Di/Pam/Mike	<ul style="list-style-type: none"> (i) Bar Issues - Till is not easy to manage when busy and if not familiar with what is to be done. Di to follow up with Phil action we need to take to support the RSAs. (ii) The club has been booked on 3rd May to be used as Michael Sukkar's election headquarters. Expecting 160 people to attend between 4.00 pm to 1.00 am. Ken is handling this event. Rooms need to be back in place for our AGM on the Sunday. (iii) 60th Birthday held on Saturday night was a great success but the bar staff worked very long hours. Need to address why it is always bowls volunteers that attend and work corporate events.
f)	Facilities/Greens	<ul style="list-style-type: none"> (i) Di has met with Roberto from the Council and Kate (Contractor). Kate was unaware of the situation with the bottom green. Waiting on the report from John Hasting at KCL and response from plumber who has inspected the green. Kate to address report when received. (ii) The clubroom roof has leaks which need to be fixed. (iii) Sponsor boards need to be reviewed and removed where no longer a sponsor. (iv) Wrap around cold packs need to be on hand for both the top and bottom rinks. (v) Problem with the shade and bottom drink fountain to be fixed. (vi) RSAs report that the bar is not clean and there are a lot of ants. Lots of reports about ants throughout the building. Di to report to VSC. (vii) Changes to the kitchen still being explored with VSC.
g)	Membership - Di	<ul style="list-style-type: none"> (i) One new member this month - Warwick Aylward who paid through the bar till. Current membership is 187.
h)	Catering - Pam	<ul style="list-style-type: none"> (i) Super 4's on 27th April is the next tournament requiring catering. Pam organising a group to help out on the day. To be followed by the AGM and afternoon tea on 4th May. A list of those attending to be placed on the notice board to get an idea of numbers. (ii) Pam has followed up with Gourmet Guru Catering and they are to cater for our Christmas in July function on 27th July. (iii) At Saturday night's function the catering company provided souvlaki for the 100 guests at \$20.00 per person. May consider them for a function at a later date.

i)	Social Club	<ul style="list-style-type: none"> (i) Looking at holding a games night. (ii) Footy Afternoon to be held on Anzac Day at 3.00 pm (Collingwood v Essendon). Collingwood print in meeting room to be auctioned on the day. (iii) Cancer Council biggest morning tea will be held on 20th May (iv) Christmas in July on 27th July (Gourmet Guru providing catering). (v) Trivia Night on 31st August. (vi) Bowls trip to Moama went very well and was a lot of fun. Thank you again to Alex and Faye for the great job they did organising the trip.
j)	Finance/VSC	(i) Latest reports provided by Jann. Banking is down due to cash used to pay out prizes for Ladies Day (\$1,800), Jack Attack, the Moama trip and the coming Super 4's tournament. Jann and Phill to devise an easier system next year for accumulating cash for these events.
k)	Housekeeping	<ul style="list-style-type: none"> (i) All okay as Sharon had made sure no supplies would be required while she was away. (ii) Supplies being written on the whiteboard need to have the name of the person requesting the goods.
l)	Wellbeing	(i) Stan Oversby had a fall on the top green. He is progressing slowly after suffering a broken clavicle and 3 broken ribs. The committee sends our best wishes for his recovery.
m)	Chairperson's Report	<ul style="list-style-type: none"> (i) Have received a quote for a drop down screen and projector to assist with our corporate hire. Another quote to be obtained. (ii) We are still working with VSC around changes to the kitchen. (iii) Pie warmer to go into the bar. (iv) Fold down shelf against wall in the kitchen to be approved by VSC.
n)	ERBR Delegates Report	(i) Nothing to report.
o)	Correspondence In/Out	(i) Email received from Michael Sukkar re the Deaken Community Awards for 2025. Committee discussed who we felt was a worthy nomination for this award. Pam to follow up with Di.
4)	GENERAL BUSINESS	ACTION
a)	Review of Constitution/Code of Conduct/Position Descriptions	^p (i) Club Rules and Code of Conduct Policy was last reviewed in 2011. Bowls Victoria/ERBR have indicated to clubs that they need to have their rules up to date. Implementation of the Integrity Framework for sporting clubs, Review of Rules etc. will need to be actioned by the new incoming Bowls Committee.
b)	Head Coach	(i) The committee decided that we will advertise for a Head Coach to see if we get any response.

c)	Meritorious Nomination	(i) A letter has been received from a member suggesting a nomination for this award. To be passed onto VSC for their endorsement. Di to action.
d)	Local Legend Award	(ii) Di to follow up and advise committee of outcome. Di to action.
e)	Reverse Raffle	(i) Still a number of tickets to be sold.
f)	Catchcry	(ii) A Motion to be passed at the AGM for members to vote on a Catchcry. United, Owls and Jazz or no catchcry are the options.
g)	Cleaning of Kitchen Oven	(ii) Has been done.
h)	Social Media	(i) An email has been sent to Simone and Davin at Holmesglen requesting a meeting to discuss getting our social media updated. No response has been received to date - Anne to follow up.
i)	Umbrellas	(i) Was trialed at a Thursday social game but it wasn't a hot day. To be revisited next year when the weather heats up.
j)	Centrelink Volunteer	(i) A qualified builder looking to work 15 hours per week is currently working at the tennis club. James is supervising the work at this stage.
k)	Livingston Primary School Bowls Competition	(i) Mike has not received a response to his text sent to Glen Edwards re holding a round robin competition at the club. NFA
l)	Top Green Shade Ropes	(i) Jim Baker has offered to replace the ropes on the shades. Thank you Jim.
m)	BPL Competition	(i) Will be held on 20 th July commencing at 9.30 am. Advertise for VS teams to be included in the competition.
n)	Deakin Cup	(i) Final being held tonight. Word through to John during the meeting VS didn't make the final.
o)	Limited Viewing/Vision Strips	(i) Can these be lowered to the same height as the outside railings and made thinner. Di to take to VSC.

5) In closing the meeting, Chair Di thanked everyone for their assistance and support over the past 12 months.

Next VSBC Meeting will be Monday, 21st April 2025 at 10.00 am to finalise everything for the AGM.

Meeting Closed – 10.05 pm

Approved by Di Agius (Chairperson) _____ Date: _____