

**Minutes of Committee Meeting - Monday, 2<sup>nd</sup> June 2025**

<b>Venue</b>	<b>Bowls Section Clubroom</b>	<b>Meeting Opened at 7.05 pm</b>
<b>Present</b>	Di Agius (Chair), Anne Staley, Dean Stubley, Marlene Storer, Pam Barnhill, Peter Morgan, Sue Morgan <b>Succession Recruits</b> –Craig Anderson, Kim Fox, Loretta Benson, Matt Hay, Paul Bastiani, Steve Raymond	<b>Visitors:</b>
<b>MINUTES:</b>	Di welcomed the new committee and succession recruits.	
<b>1)</b>	<b>Apologies:</b> John Strybosch, Mike Petty, Warren Strybosch	<b>ACTION</b>
<b>2)</b>	<b>Confirm Minutes:</b> <b>Moved:</b> Anne Staley <b>Seconded:</b> Di Agius Circulated minutes of meeting held on 7 <sup>th</sup> April 2025, be taken as presented and adopted as a true record of proceedings. – Carried	
<b>3)</b>	<b>Business arising from Previous Meeting and Current Matters</b>	<ul style="list-style-type: none"> <li>(i) AGM, Presentation Day, Afternoon Tea, Reverse Raffle went very well. Having all on the same afternoon means more people attend. It was agreed that we will keep this same format for our next AGM on 3<sup>rd</sup> May 2026.</li> <li>(ii) Di thanked the committee and members for the flowers received on the passing of Spiro's father.</li> <li>(iii) Di explained the relevance of the documents sent to the new committee and succession recruits and stressed the importance and strict rules about confidentially – what is spoken about in a meeting stays at the table.</li> <li>(iv) Di explained the structure of the VSC in relation to the bowls section and then the bowls committee structure where the following appointments were made: Vice President – Peter Tournament including Ladies Day – Di, Matt, Marlene and Sue Social Bowls – Peter Barefoot Bowls – Mike, Ken and Tony McArdle Corporate – Craig ERBR Representatives – Di and Anne</li> </ul>
<b>a)</b>	<b>Pennant</b> – Di in John's absence	<ul style="list-style-type: none"> <li>(i) No action items.</li> <li>(ii) Received four applications for the Head Coach position. Three applicants were interviewed by John, Di and Ron Short and they have recommended to the committee that we appoint Peter</li> </ul>

		<p>Wardle to the Head Coach position. After discussion a motion was moved by Di that we appoint Peter Wardle to the Head Coach position. Seconded by Anne. Carried.</p> <p>(iii) Pennant numbers to be finalised in the coming weeks. Anyone wishing to change their original nomination needs to let John know ASAP. Currently have 86 players for Saturday with 14 emergencies, 53 for Tuesday with 11 emergencies, 19 for Thursday with 5 emergencies and 24 for Tuesday night with 7 emergencies.</p> <p>(iv) John to be head selector for Saturday and Tuesday. Spiro for Thursdays and Phil and Ron for Tuesday night.</p> <p>(v) Pennant survey showed 94% voted in relation to the tick system – 54 For and 59 Against. Selectors to review results and determine an assessment system for the new season.</p> <p>(vi) Dates need to be set for Goals and Strategies Meeting, Opening of the Season and practice games. <b>Mike to bring calendar of events to the next meeting and dates to be set.</b></p> <p>(vii) Craig suggested having training tools to assist with training. <b>Craig to check with Geoff B to see what we have.</b></p> <p>(viii) After contact from ERBR we are prepared to host ERBR coaches' presentation/discussing meeting.</p> <p>(ix) Saturday Side 1 will be in Division 2 next season, Side 2 will stay in Division 3, Side 3 will stay in Division 5, Side 4 to stay in Division 6 and Side 5 to stay in Division 7. On Tuesday, Side 1 will be in Division 2, Side 2 will go up to Division 3, Side 3 will go up to Division 3 and Side 4 will stay in Division 6.</p> <p>(x) Pennant to commence on Saturday, 25<sup>th</sup> October 2025.</p>
b)	<b>Social Bowls – Peter</b>	<p>(i) Need to work on the website and get it updated. <b>Di to follow up at VSC.</b></p> <p>(ii) Follow up with Mike to get the bowls information flyer updated.</p> <p>(iii) Mega Bowl competition is under control and a sponsor has been arranged.</p> <p>(iv) Peter to talk to Ray about a new name for Thursday social.</p>
c)	<b>Tournament – John/Mike</b>	<p>(i) Ladies Day cleared \$2,300.</p> <p>(ii) Super 4's tournament cleared \$5,000 and was a huge success.</p> <p>(iii) Ladies Cup Challenge will be held against the ladies from Croydon on 5<sup>th</sup> October. 5 members per team playing 4s, triples, pairs, singles. Keyton will sponsor \$1,500 for the event. All ladies in the club to be encouraged to take part in this event. The idea behind the event is to keep women in bowls visible and offer those less confident members to play.</p> <p>(iv) Balmoral Cup – Round 7 to be played this week.</p>
d)	<b>Club Championships - Graeme/Mal/David</b>	<p>(i) Graeme, Mal and David will review last year's events and are looking at bringing in some new events for this year's club championships. To be provided by September.</p>
e)	<b>Corporate – Di/Pam/Mike</b>	<p>(i) There isn't a lot going on at the moment. Have had some enquiries but no follow up.</p> <p>(ii) Keyton are holding an open day at their Forest Hill village on 15<sup>th</sup> August between 1.00-3.00 pm. A tour and a light lunch will be provided with champagne. If we have 15 people from the club attend, they will pay \$500 to the club.</p> <p>(iii) Keyton has booked the clubroom for 10<sup>th</sup> October between 9.00 am -5.00 pm.</p>
f)	<b>Facilities/Greens – Paul/Di</b>	<p>(i) Greens have been treated with Algaeside.</p>

		<ul style="list-style-type: none"> <li>(ii) East/West lines have been painted.</li> <li>(iii) The top green has been scarified. The bottom green will be done after the edges have been repaired.</li> <li>(iv) Bottom green to be repaired in July. Will need at least 30 volunteers to roll back the green. The contractor has already paid for the repairs.</li> <li>(v) Water fountains both top and bottom greens have been fixed.</li> <li>(vi) Cold packs have been purchased.</li> <li>(vii) Kitchen Upgrade – installation date is Wednesday, 9<sup>th</sup> July. The first week in July a plumber and electrician will come in. Will take a maximum of 3 weeks for work to be completed. There will be some restrictions in the kitchen. May have to resort back to paper cups – need to work out what we want to do. The freezer can't be moved. Two new ovens and a four burner hotplate to be installed. Changes will be made to the back wall and a drop down shelf to be put under the window.</li> <li>(viii) Projection screen was approved at the last VSC meeting along with the Kitchen upgrade. The screen is to be installed on the wall in the middle of the room and will be a good asset for potential corporate hire.</li> </ul>
<b>g)</b>	<b>Membership - Di</b>	<ul style="list-style-type: none"> <li>(i) Michael Lovelock has transferred from Blackburn and Peter Wardle to transfer from Bundoora. Helen King also to transfer from Blackburn with possibly a few others.</li> <li>(ii) Di advised we do not poach players. We get our new members from barefoot bowls, word of mouth and visitors who have attended corporate functions.</li> </ul>
<b>h)</b>	<b>Catering - Pam</b>	<ul style="list-style-type: none"> <li>(i) In recess at the moment.</li> <li>(ii) Opening of the Season date to be arranged. Needs to be clear of the Ladies Challenge date of 5/10. When date known Spiro and Mike to speak to Matt Gregg to see if he can attend.</li> </ul>
<b>i)</b>	<b>Social Club</b>	<ul style="list-style-type: none"> <li>(i) Christmas in July on 27<sup>th</sup> July (Gourmet Guru providing catering).</li> <li>(ii) Trivia Night on 31<sup>st</sup> August.</li> </ul>
<b>j)</b>	<b>Finance/VSC</b>	<ul style="list-style-type: none"> <li>(i) Cash reports for April and May provided by Jann.</li> </ul>
<b>k)</b>	<b>Housekeeping</b>	<ul style="list-style-type: none"> <li>(i) Nothing to report.</li> </ul>
<b>l)</b>	<b>Wellbeing</b>	<ul style="list-style-type: none"> <li>(i) Ray Spellman has been in hospital with a heart issue. Margaret Sampson is much better after a short hospital stay. Andrew Smith is back bowling after a hip replacement and Gary Simmons is home recovering well after a knee replacement. John and Debie Strybosch recovering from Covid.</li> <li>(ii) A new Vale/Wellbeing policy is to be written up.</li> <li>(iii) Birthday cards to be sent to members having a significant birthday. <b>Anne to action.</b></li> </ul>
<b>m)</b>	<b>Chairperson's Report</b>	<ul style="list-style-type: none"> <li>(i) VSC approved the kitchen upgrade and projector screen. With sponsorship money coming in we should be able to spend it to enhance the club.</li> <li>(ii) Membership fees are discussed at VSC level.</li> </ul>

n)	ERBR Delegates Report	(i) Anne unable to log into last meeting as there was a problem at ERBR's end.
o)	Correspondence In/Out	(i) Letter received from Trevor Holland. Meeting to be held with the convenors to discuss some of the issues raised in Trevor's letter.
4)	GENERAL BUSINESS	ACTION
a)	Review of Constitution/Code of Conduct/Position Descriptions	<p><sup>p</sup></p> <p>(i) Club Rules and Code of Conduct Policy was last reviewed in 2011. Bowls Victoria/ERBR have indicated to clubs that they need to have their rules up to date. Implementation of the Integrity Framework for sporting clubs, Review of Rules etc. will need to be actioned. Needs to be incorporated in our Action Plan and completed by next AGM.</p> <p>(ii) Job Descriptions need to be updated. Anne to provide existing details.</p>
b)	Action Plan	<p>(i) Finished under the old committee. To be updated with what we are striving to achieve as a committee this year. Are the headings still relevant? All committee to review the Action Plan and come up with one item to be included to be and achieved in the next 12 months by next meeting.</p> <p>(ii) Governance/integrity framework to be included (as required to be consistent set of policy across all sports). Need to update the rules before the next AGM.</p>
c)	First Aid/Defib Training	<p>(i) To be discussed at next VSC meeting. Making members aware of what is available in an emergency and where it is kept.</p> <p>(ii) James has had the wheels on the wheelchairs looked at.</p>
d)	New Members' Meeting	<p>(i) To be held on Monday, 23<sup>rd</sup> June at 7.00 pm. Steve to provide a list of what's important and more relevant to a new bowls member. Di, Sue, Pam, Marlene and Steve to meet on Tuesday, 10<sup>th</sup> June at 2.00 pm to discuss what Steve has come up with.</p> <p>(ii) Pam and Gail to make new members aware of Thursday social.</p>
e)	Top Green Lights	(i) What is the wattage of the lights and are they checked. The lights do not appear bright enough and bulbs may need to be renewed or upgraded to brighter options. <b>Di to take to next VSC meeting.</b>
f)	Top Green Shade Ropes	(i) Jim Baker has replaced the ropes on the shades. Thank you, Jim.
g)	BPL Competition	(i) Will be held on 20 <sup>th</sup> July commencing at 9.30 am. Advertise for VS teams to be included in the competition.
h)	Catchcry	(i) Will readdress this closer to the start of pennant.
i)	Limited Viewing/Vision Strips	(i) Can these be lowered to the same height as the outside railings and made thinner. <b>Still to be discussed with VSC.</b>

5) In closing the meeting, Chair Di thanked everyone for their contribution.

**Next VSBC Meeting will be Monday, 7<sup>th</sup> July at 7.00 pm.**

**Meeting Closed – 10.11 pm**

Approved by Di Agius (Chairperson) \_\_\_\_\_ Date: \_\_\_\_\_