

Minutes of Committee Meeting - Monday, 8th September 2025

Venue	Bowls Section Clubroom	Meeting Opened at 7.00 pm
Present	Di Agius (Chair), Anne Staley, Dean Stubley, John Strybosch, Marlene Storer, Mike Petty, Peter Morgan Succession Recruits – Craig Anderson, Loretta Benson, Matt Hay, Paul Bastiani	Visitors:
MINUTES:	Di welcomed everybody.	
1)	Apologies: Pam Barnhill, Sue Morgan, Steven Raymond, Warren Strybosch	ACTION
2)	Confirm Minutes: Moved: John Strybosch Seconded: Peter Morgan Circulated minutes of meeting held on 4 th August 2025, be taken as presented and adopted as a true record of proceedings – Carried	
3)	Business arising from Previous Meeting and Current Matters	
a)	Pennant – John	<ul style="list-style-type: none"> (i) The club responded to Bowls Victoria regarding the later start to pennant on Tuesdays but their response pointed us to the Conditions of Play where you can negotiate a start time with opposition clubs. We will initiate contact with other clubs in our divisions to suggest starting at 10.30 am. A number of people have indicated they will not play if the games are to start at 11.00 am. (ii) There has been three members pull out of Tuesday pennant with the possibility of two coming in. (iii) We will stay with the number of teams we have nominated for pennant – Saturday -5, Tuesday - 4½ and on Thursday - 2. The ½ team on Tuesday will play triples. (iv) For Saturdays where the temperature is forecast to be over 36 degrees play is to commence at 10.00 am. (v) Final draw and Conditions of Play to be released by Bowls Victoria on 15th September. (vi) Live scoring to be completed by Division 1 and 2 on Saturdays and only Division 1 on Tuesdays. (vii) John is not going to hold forums on the new assessment system. Instead he will explain how it works before the players go out for each practice match. This should only take about 30 minutes but depending on how long it takes will decide the number of ends to be played. (viii) Teams for the practice matches will be displayed on the greenhouse wall. John must be notified of any unavailability for the practice matches either by the book in the greenhouse or by sending an email to John.

		<ul style="list-style-type: none"> (ix) Bowls Victoria has advised they will be visiting clubs. We have not been advised of any pending visit as yet. (x) Goals and Strategies Meeting to be held tomorrow with 24 attendees at this stage. (xi) We have received a number of submissions for a catchcry which will be discussed at tomorrow's meeting. There has been concern regarding one of the suggestions so this will not be proceeded with. (xii) All practice games will be internal with the first to be held on Friday, 26th September (day before grand final) and then on 4th October. Opening Day will be on 11th October and the last practice game will be on 18th October. Pennant season to commence on Saturday, 25th October. Last round to be held on February 14th before the finals commence. Tuesday pennant to commence on 28th October. (xiii) John has reviewed the Selection Policy.
b)	Social Bowls - Peter	<ul style="list-style-type: none"> (i) Jim Jones has volunteered to help Matt when he takes over as convenor of Saturday social bowls next year. (ii) Data analysis to be provided for the numbers playing social bowls during the week and the money generated. Monday and Wednesday have around 40 plus players each week but Thursday numbers are generally much lower and can be as low as 12. Di will call a meeting of convenors prior to the start of each season to possibly look at a round robin comp instead of the usual format. (iii) We have had a number of visitors playing social bowls. (iv) Need to establish what our members are doing during the break. (v) Monday Pairs was to finish next week but will be extended to the end of September with Kim, Jim and Mike doing the convening. Saturday social to continue until 20th September. (vi) Barefoot Bowls to recommence the first Friday in October.
c)	Tournament – John/Mike	<ul style="list-style-type: none"> (i) Ladies Club Challenge on 5th October – Croydon are still struggling to get 35 ladies. They have contacted Eastwood Golf to help boost their numbers. Di to have a meeting with Croydon contact soon to finalise numbers. Di to organise running sheet and catering to be arranged.
d)	Club Championships - Graeme/Mal/David	<ul style="list-style-type: none"> (i) Entries for Men's Pairs to close on 24th September and for the Women's Pairs on 8th October. First round for the men to be played on Sunday, 28th September and the women on Sunday, 12th October. Both finals to be played on Sunday, 2nd November. Matt queried how the money will get to the club when entering online. Anne to check with Phil what the situation is. It was suggested a paper entry be completed until payment situation is confirmed.
e)	Corporate – Di/Pam/Mike	<ul style="list-style-type: none"> (i) Bunnings Trivia and Presentation Night was held on 10th August. Sixty people were expected but only 30 turned up. Tables were dirty after not being cleaned properly after Saturday bowls. (ii) Whitehorse Physie to be held on 20th September between 6.30-10.30 pm (150 people) Trivia Night - need at least 4 RSAs for the bar. (iii) A 60th Birthday has been booked for 22nd November from 7.00 pm. Need to make sure everybody is out and the clubroom is left clean and tidy after pennant. (iv) Peter Ballam's 80th Birthday – 8th February 2026, between 2.00-5.00 pm. (numbers not known at this stage).

f)	Facilities/Greens – Paul/Di	<ul style="list-style-type: none"> (i) Paul provided a very extensive report regarding the repairs to the bottom green on August 6th and requirements for the top green. Paul was advised by Chris from KCL the top green was in good condition and should last 5 or more years with some repairs and effective maintenance continuing. (ii) Looking at approximately \$20,000 for repairs to the eastern side of the top green along with rolling, vibrating and the addition of sand for both greens. Paul to obtain quotes for the recommendations made and give to Di before Wednesday's VSC meeting. (iii) Craig to speak to Ken George regarding a further insurance claim. (iv) Shelter for players and bags from the rain and sun still an issue. Have received a quote for \$150,000 for a shade option. (v) A dome is high on the wish list. (vi) Still waiting on a part from overseas for the projection screen to be installed.
g)	Membership - Di	<ul style="list-style-type: none"> (i) Mavis Hawes has joined as a social member and Dale Nugent a bowls member. Raylene Carr has been in touch to request a membership form. (ii) Currently have 196 members. (iii) Membership renewals have gone out. We expect to lose approximately 12 members.
h)	Catering - Pam	<ul style="list-style-type: none"> (i) No report as Pam is away.
i)	Social Club	<ul style="list-style-type: none"> (i) Leanne provided a report on the Trivia Night. Sixty nine people attended and all seemed to enjoy themselves. A successful night which resulted in a profit of \$880 plus bar takings.
j)	Finance/VSC	<ul style="list-style-type: none"> (i) Cash report for August provided by Jann.
k)	Housekeeping	<ul style="list-style-type: none"> (i) Sharon advised she was able to get a large tin of Maccona coffee at Campbells. Will confer with Pam when she is back to see if this is the most cost efficient way to go.
l)	Wellbeing	<ul style="list-style-type: none"> (i) Chris Holland is currently undergoing tests. (ii) Rob Graham has been in hospital with a possible blocked artery. (iii) Jock Halley has been in hospital. (iv) Mal Walker is recovering from hand surgery and eye procedures. (v) Marj Walker is recovering from thyroid surgery. (vi) Ian Reid is unwell and has pulled out of pennant. (vii) Ian Parry is continuing to receive treatment. (viii) Noel Bennett is still recovering and has now had a melanoma removed. (ix) John Laurence is home from a week in hospital following the collapse of his ankle. (x) Bob Peverelle is over covid and is now busy with his accountancy business. (xi) Lorraine Bennett is back playing bowls while John has a carer looking after him.
m)	Chairperson's Report	<ul style="list-style-type: none"> (i) There has been no VSC meeting since our last committee meeting. Next meeting to be held on Wednesday night and will include planning for the AGM on Sunday, 28th September. (ii) Project Plan to be discussed and a proposal provided for requirements going forward. (iii) A new printer for the office to be purchased.

		(iv) James to look into the lux lights on the top green. What should the output be and measure what it actually is.
n)	ERBR Delegates Report	(i) Minutes of last meeting circulated to the committee. (ii) Finals for Divisions 3–5 to be played on one day – 3 games of 12 ends. (iii) Division 1 and 2 will be played in usual format on Saturday and Sunday. (iv) Next Coaching Forum to be held late September. (v) AGM to be held on Wednesday, 8 th October at Ringwood Bowls Club. (vi) Job Descriptions have been completed as recommended by ERBR.
o)	Correspondence In/Out	(i) Email from Trevor requesting volunteers to help with the pre-season tidy up on Friday, 19 th September.
4) GENERAL BUSINESS		ACTION
a)	Action Plan	(i) Final of Action Plan circulated at the meeting. (ii) Now need to include Steve Raymond who has volunteered to speak to our different committees, sub-committees and support groups and write a piece on what is entailed to encourage people to become involved.
b)	Uniforms	(i) Sue is waiting for the samples to arrive. May take some time to arrive.
c)	First Aid/Defib Training	(i) Ten people have indicated they would participate in First Aid Training. Di to check if this includes Defib Training and if they will come to the club to do the training.
d)	Website	(i) Peter and Sue have looked at the Bowls Australia and Bowls Victoria templates to build a website and found it was a good option. There are 6 basic sites with others available and there is no charge to use this service (ii) Di to talk to Roy and Jeremy O'Meara to see if they can help out and what content we could use for our website from the Essendon baseball site. Mike to have a look at this as well. (iii) Our aim is to have people looking for bowls clubs in the area to be directed to our website.
e)	Good Governance Meeting	(i) Di attended the webinar run by Bowls Australia. An exploratory meeting to be organised with members who can assist with the review and update of this document.
f)	Cape (ex Nadrasca) Meeting	(i) A meeting to be held this Thursday to discuss how the club can assist to help adults and children with disabilities. Try Bowls a possibility and older people helping with gardening and catering.
g)	Recent Falls on the Green	(i) Players are becoming complacent on the green – need to stay safe and be aware of what is going on around them at all times. (ii) An incident report needs to be completed if an incident occurs and then followed up. Location of forms to be advised.

		(iii) Look at drafting a Risk Management strategy to include what procedures need to be taken to minimise risk for OH&S purposes. Paul to check the Bowls Victoria website to see if they have anything regarding this and send to committee members before the next meeting.
h)	Fashion Parade	(iv) Looking at Friday, 3 rd or 17 th of October – 1.30-3.30 pm. Di to contact Donna from U and I fashions to see if she is available on either of these dates.
<p>5) In closing the meeting, Chair Di thanked everyone for their contribution.</p> <p>Next VSBC Meeting will be Monday, 6th October at 7.00 pm.</p> <p>Meeting Closed – 9.30 pm</p> <p>Approved by Di Agius (Chairperson) _____ Date: _____</p>		