

Minutes of Committee Meeting – Monday, 1st June 2026

Venue	Bowls Section Clubroom	Meeting Opened at 7.00 pm
Present	Di Agius (Chair), Anne Staley, Graham Munro, John Strybosch, Marlene Storer, Matt Hay, Paul Bastiani, Sue Morgan Succession Recruits – Craig Anderson, Peter Morgan, Steve Raymond	Visitors: Ken George, Steve Gatt Ken and Steve attended the meeting to advise a grant is being applied for to enable shading to be installed around the bottom green. Before the application can be submitted council approval needs to be made. The details are: (i) The Game on Grant - Teaming up for Climate Action opens on June 11th and closes on July 8th 2026. (ii) The maximum grant value is \$100,000 – a lower value may be an outcome. (iii) A priority for bowls members is to provide shelter from rain and sun on the bottom green at the Vermont South Club. (iv) The project has been quoted and the full project cost is estimated at \$100,000 which includes design, supply, installation, permits and a contingency. (v) The structures are all steel fabricated material. (vi) The club will be seeking a permit from council which is required prior to applying for the grant. (vii) If we are successful in the grant and we do not receive the full amount, the bowls committee will decide on which job takes priority. (viii) If the grant submission is unsuccessful, the bowls committee will seek support from the VSC committee to support the priority job. (ix) Costing is \$13,850 for the north side, \$18,100 for the east side and \$33,600 for the south side which is the priority, with the balance allowed for other costs. Costing does not include GST. One submission will be made but split into 3 phases. (x) Committee voted for this application to proceed. (xi) Members to be advised by VSC of the outcome.
MINUTES:	Di welcomed everybody	
1)	Apologies: Dean Stubbley	ACTION
2)	Confirm Minutes: Moved: Paul Bastiani Seconded: Matt Hay Circulated minutes of meeting held on 7th April 2026, be taken as presented and adopted as a true record of proceedings – Carried	

3)	Business arising from Previous Meeting and Current Matters	
a)	Occupational Health and Safety – Paul	(i) Three Asthma Inhalers and associated Spacer Tubes together with an EpiPen have been donated to the bowls club by Craig Anderson. Committee thanked Craig for his donation. (ii) Three CPR masks have been purchased. (iii) Defibrillator has been checked, battery okay. Adult pads expire 2027. Child pads expired 28/7/2025. Recommended we do not replace child pads at a cost of \$285, given no children play bowls and children pads are available in the tennis first aid cupboard. (iv) Paul has found an acid wash for concrete at Bunnings. Paul to work with Ken to trial this. (v) Di to approach VSC for a second defibrillator. In the short term Paul will consider how we might be able to place the current defibrillator in a mobile container to place it between the two greens on game days.
b)	Pennant – John	(i) Selection Panel for the coming season is Saturday – Di, Tuesday - John, Thursday – Mal and Mike, Tuesday Night – Ron and Phil. (ii) Club Review Forums last year proved constructive, with good percentage of forms returned. (iii) The results of the Club Review will be sent to all the relevant stakeholders for consideration. (iv) Registration Day is to be held on Saturday, 15th August for all players wanting to play Pennant. This is for players to confirm their pennant commitment, position they wish to play, along with any concerns they may have. Discussions to be held on Selection Policy (Selection Panel will be available) role of Team Manager and Team Captain and Duty Rink. If players cannot attend, they will need to contact the relevant Chair of Selection. A notice advising Registration Day will be placed in eNews prior to the meeting. Di to action. A Power Play game will be held after the meeting. (v) Discussion was held about pennant being the competitive arm of the club and we should be selecting the best teams. (vi) Bowls Vic to be advised of final team numbers after this meeting. (vii) Head Coach position has been confirmed with Peter Wardle for a second year.
c)	Social Bowls	(i) Balmoral Cup is going well. Weather permitting Week 7 to be played this week. (ii) Social bowls has been very positive. (iii) Di attended a webinar for clubs to consider a change to playing formats by making games shorter. Need to run sessions with the convenors about making games shorter and more interesting. Need to update our thinking and look outside the square. Di and Peter to organise a meeting with all social convenors.
d)	Tournament – Matt	(i) Super 4's went well but there was a problem with some of the pairs not finishing in time which could have affected the day's outcome. Graeme has provided feedback on what needs to be addressed for next year which is to be held on Sunday, 18th April 2027. (ii) Ladies Day to be on Saturday, 3rd April 2027.
e)	Club Championships - Graeme/Mal/David	(i) Feedback from the Club Review to be provided to the Club Championship Sub-Committee and a Schedule for next club championships to be provided and forwarded to the committee for approval.

f)	Corporate – Rhona/Leanne	(i) Task Cards for the RSA's to be organised. Phil to arrange – still outstanding. (ii) Ulysses Club from the Yarra Ranges have enquired about holding their Christmas Party at the club. Matt to contact Rhona/Leanne re the number we can cater for. (iii) The "Green Day on the Green" was very successful. Bowls Australia to be invoiced for 120 children attending \$1,320. Phil to action. (iv) Blackburn Bicycle Club function went very well last night with \$800 taken over the bar. James was one of the RSAs for the night. (v) Youth Connections Hackathon Forum has been cancelled. This may be held later in the year. (vi) Steve Gatt's mum's 80th birthday is to be held on Sunday, 21st June. (vii) WTA (Tennis) are holding a function on Thursday, 18th June. (viii) Whitehorse Boys Choir have booked Saturday, 19th September and need 3 hours sole use of the clubroom. Top green and tennis club room will have to be used for social bowls that day. (ix) Issues have been had with the microphones at corporate events. Speakers to be briefed on how to hold mike. Craig will look into a microphone stand.
g)	Facilities/Greens – Paul/Di	(i) John Benson and Denis Quintal have left the club and the Greens Team. Their contribution to maintaining the greens over many years is very much appreciated by the members. It is with their help that the club has enjoyed such well maintained greens. The committee acknowledged and thanked John and Denis for their work over the years. (ii) With completion of pennant and tournament season, all play is now in an east-west direction. Rink numbers have been removed from north-south ends to encourage such play. (iii) Both greens have been scarified. (iv) The upper green has had algaecide applied. (v) The leak in top water bubbler resulting in a green stain has been fixed with installation of new cartridge. Green stain has been removed. (vi) Shade audit completed with results forwarded to Di. Two issues already resolved. - Snapped wire cable for shade cover in south west corner has been replaced. - Sun damaged flaps on southern shade covers have been cut off to make more presentable. - Outstanding issue is that southern shade covers will need replacing within 2 years. (vii) Council conducted an audit of our greens on 23rd March. Council findings and recommended path forward (below) should be shared with VSC. <u>Council Audit</u> <u>Lower Green</u> (i) Remove litter from ditches and drains: A routine tasks for Greens Team. No specific action required. (ii) Unblock Drainage: The drainage pipe is not blocked but incorporates a nylon sock to prevent leaf matter entering the pipe. Only one of three drains has it which will be removed. Action Greens Team. (iii) Repair crack in concrete path: The crack in concrete path at the south west corner needs fixing. Action for VSC. James is obtaining quote to grind level and fill gap. (iv) Review demand for lighting: We are aware of lack of lighting on lower green and exploring it as part of broader upgrade. No specific action required.

		<u>Upper Green</u> (i) Monitor matting at south east corner: The surface matting at south east corner does not adequately extend down into gutter. This is a known problem that exists due to the matting being cut too short during installation. Ron V has advised it was made worse a few years ago when the matting shifted as part of root barrier installation. We are exploring how best to repair as lower priority task. Action Greens Team. (ii) Replace lining on banks: The joins in the matting on the outer bank wall has opened at a number of locations. This was repaired a number of years ago but now needs further attention. Shouldn't need replacing, as there is a mesh behind the joins that needs fresh glue applied. Should be repaired before next pennant season. Action Greens Team. (iii) Remove litter from ditches and drains: A routine task for Greens Team. No specific action required. (iv) Develop Business Case for LED Lights: We have already explored the effectiveness of lighting on top green. Action VSC ongoing. (v) The watering system has insufficient pressure when sourced from the tanks but works well from mains pressure. James still to investigate. First report is that it requires a different pressure switch. Still outstanding.
h)	Membership - Di	(i) Membership is now 188 – 13 new members recently joined, with some to play pennant. (ii) There are three couples that have joined together and attended coaching on Friday. (iii) The Community Day resulted in 3 new members. Tennis is looking at holding this day again in January. It was felt this was not an ideal time for the bowls club. Hours to be reduced next time bowls involved in this event.
i)	Catering - Pam	(i) Fashion Parade went really well with 60 ladies attending and \$4,000 being spent. Decided not to hold another one until next year. Sue to ascertain a date. Catering for afternoon tea was made easy with people bringing a plate to share. (ii) BPL Cup on 28th June. Soup and hot dogs to be provided.
j)	Social Club	(i) The following events have been organised: - Christmas in July – Sunday, 5th July - Everly Brothers and Roy Orbison at The Round – Friday, 17th July - Footy Pie Night – Friday, 24th July - Movie Night – Sunday, 2nd August (Devil Wears Prada) - Trivia Night – Friday, 28th August (TBC) - Christmas Party – Sunday, 6th December
k)	Finance/VSC	(i) No report available.
l)	Housekeeping	(i) Sharon advised pricing of cheese portions at Campbells. Cracker Barrell - Box of 100 - \$83.40 Mainland Tasty – Box of 100 - \$84.94

m)	Wellbeing	(i) Martin Haines is slowly on the improve after overcoming some serious issues. (ii) Rhona is recovering well following cataract surgery. (iii) John O'Brien is due to have knee replacement surgery later this month. (iv) Ian Parry passed away on 28th April. (v) Jim Cull's daughter Jocelyn passed away suddenly in Darwin on 13th April, possibly from an aneurysm. (vi) Brian Woods passed away on 20th May. Brian was a founding member of the bowls club
n)	Chairperson's Report	(i) VSC declined putting a trophy cabinet under the honour boards. Another cabinet to be purchased to sit next to the existing one. Di to organise. (ii) Sponsorship board to be taken down.
o)	ERBR Minutes	(i) Divisional finals will be back next year following input from clubs. (ii) No pennant details are available yet. (iii) Rick Carver and Ross Dunlop were the winners of the Men's Over 60s pairs championship. Congratulations to both players.
p)	Correspondence In/Out	(i) Nothing received.
4)	GENERAL BUSINESS	ACTION
a)	Roving Reporter	(i) Nothing to report.
b)	Website	(i) GNR Media (David Strybosch) has offered to let us use his company to develop our new website and provide ongoing support for no cost if we are happy to provide him major sponsor status. The cost with full access to all his tools and functions is normally \$200 per month. (ii) After a meeting with David and a discussion with Di we have: (a) Vermont e-mail set up on GNR Media site. We have used a new e-mail of gnr.info@vermontsouthclub.com.au. This was needed for a two-factor authority to allow us to work on the site. At this stage Ken, Di, Mike and David will receive notifications however, we can add to these names. (b) Account activated and ready to start making us a new Bowls website to be directed to when you click on the Bowls section of our current VSC website. (c) First GNR online workshop attended by Mike. This is a weekly online workshop that David provides to his clients to help with issues or problems they may be having. Moving forward we need: (a) Before we start our Digital passport, the building block used to create our new website on GNR Media, we need a Chat GBT account. David's company provides tools and uses our information from Chat GBT to set up our new web page.

		(b) A paid Chat GBT account is recommended rather than the use of a free account. The free account has only three interactions with it per month. The basic Chat GBT account is currently \$13.00 per month with unlimited uses per month. Although this price may increase with time it is the lowest entry point subscription and will meet our needs. This will need committee approval to proceed with this. (c) If the committee approves opening a VSC account on Chat GBT, we will need an e-mail account attached. We recommend using gnr.info@vermontsouthclub.com.au for this. When these measures are implemented, we can proceed with work on the website. (iii) Graham Munro to be an interested party in this development
c)	Annual General Meeting	(i) Went well, Local Legend was a great nomination and well received by everybody. (ii) Next year's meeting to be held on Sunday, 2nd May 2027. (iii) Minutes of the AGM will be emailed to the committee tomorrow.
d)	Vermont South Club Rules 2026 – Final Version	(i) VSC amended Membership Section to read (c) affixed to the club notice board for a period as prescribed from time to time by the Vermont South Club Inc (VSC) Committee of Management. Updated rules are now finalised.
e)	Bowls Committee/Sub Committees and Support 2026/2027	(i) Matt has volunteered to take on Vice Chairperson position. (ii) Peter will continue with the Social Bowls Program. (iii) John and Anne to be Eastern Ranges Delegates. (iv) Graeme D will compile the handbook this year. (v) Di to contact Gwen Baker re taking over Gail Pearson's role.
f)	Organisational Chart	(i) To be updated with the above.
g)	Latest Action Plan	(i) Review to be carried over to next committee meeting.
h)	Club Review Outcomes	(i) Some matters have been addressed – to be sent to relevant stakeholders.
i)	ERBR Minutes and Calendar of Scheduling	(i) See above re minutes. (ii) Our club events rescheduled to fit in with ERBR dates.
j)	Draft Coaching Contract	(i) Di went through the new contract which was approved by the committee.
k)	Clubmap 12 Month Health Check Summary	(i) To be carried over to next committee meeting.
l)	General Observation	(i) Craig made the comment that our club is doing extremely well compared to other clubs in the area. Some of these clubs are struggling because of paying players and their win at all costs mentality, which could well mean some of these clubs may fold. We have an excellent culture at Vermont South which we all should be proud of.

5) In closing the meeting, Chair Di thanked everyone for their contribution.

Next VSBC Meeting will be Monday, 6th July 2026 at 7.00 pm.

Meeting Closed – 9.44 pm

Approved by Di Agius (Chairperson) _____ Date: _____